

United Bus Charter, Inc  
3 Lakecrest Cir, Greenbelt, MD 20770  
Tel: 1800-500-1062 Fax: 703-870-3787

Transportation Contract Agreement

**Please attach a copy of the trip price quote and fax it OR email it with the signed contract.**

Client Name: \_\_\_\_\_ Price Quote Reference N: \_\_\_\_\_

Client  
Address \_\_\_\_\_

- Home/ Office Phone: \_\_\_\_\_ - Cell Phone: \_\_\_\_\_

- Fax: \_\_\_\_\_ - Email \_\_\_\_\_

**Day& Date of Service:** \_\_\_\_\_ **Reference Number:** \_\_\_\_\_

- Pick-up Time: \_\_\_\_\_ AM/PM Drop-off Time: \_\_\_\_\_ AM/PM

- No of Guests: \_\_\_\_\_ No of Vehicles Required: \_\_\_\_\_

**Pick up location and stops:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**-Trip Total: \$** \_\_\_\_\_

**Special Trip Notes:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ Choose your payment method:

- Check: Mail the Check to United Bus Charter, Inc 3 Lakecrest Cir, Greenbelt, Maryland, 20770. The check of full amount has to be paid 10 days before the trip date.
- Credit card: fill and sign the Credit Card Authorization Form, there will be an additional 4% processing fee added to the total amount, if paying by Credit Card.

1- Client shall be liable for all damages to the vehicle sustained during client's trip; to include all spills, burns, rips, tears, or damage to the television, stereo or other equipment.

2- Client hereby authorizes United Bus Charter to charge a 20% deposit, at the time of the reservation. This 20% deposit is non refundable in case of cancelation. which is non-refundable.

3- In case of full payment, client understands that the cancellation fee is 100% of the total reservation if not made within 30 days prior to the trip. If cancelation was made 30 days or more from the trip date, United Bus Charter shall refunds 80% of the total amount paid.

4-Client understands that there will be no smoking in the vehicle or the trip will be TERMINATED immediately.

5-Otherwise emailed on price quote or confirmation, client agrees to directly pay the chauffeur for the cost of all parking expenses, tolls or overtime.

6- Client agrees that if anyone in the party is found using any illegal drugs, fighting, or any other conduct, considered inappropriate by the chauffeur, the chauffeur is under strict order to return all passengers to the starting point or the drop off point immediately.

7- Client agrees that contract must be signed and faxed back or reservations will be canceled.

8- Client understands any changes to the contract, once signed, may result in a price increase.

9- Client agrees that United Bus Charter, Inc shall not be held liable for any damages arising out of the United Bus Charter inability to perform due to inclement weather, mechanical or electrical difficulties, delays due to traffic conditions, or any unforeseen events beyond the reasonable control of the Company.

10- Client understands that United Bus Charter, Inc shall not be responsible for any items left in the vehicle or the safe keeping of any item(s).

11- Customer represents to be at least 18 years of age and legally capable of entering into this contract under Maryland law.

12- Overtime will be permitted, upon vehicle availability, and rounded off to the next hour, the overtime charges start if the clients exceeds the agreed upon drop off time on the trip confirmation. The overtime charges are: for the 25 passenger Mini-Bus/ \$70 per Hour, for the 32 passenger Mini-Bus/ \$85 per hour, for the 55 passenger Motor-Coach/ \$100 per hour, for the Party-Bus/ \$150 per hour. Availability of overtime is not guaranteed. Overtime rates are non-negotiable and will be charged to the customer.

13- Minor changes to rental are upon availability and REQUIRE A MINIMUM OF 48 HOURS NOTICE. CHANGE REQUESTS MUST BE IN WRITING.

14-Any changes in arrival or destination locations may result in additional charges (travel charges).

15- Customer agrees to pay a late charge of 2% per month for any unpaid balance or attributable damages, as defined below, and shall reimburse Company for its costs of collection, including reasonable attorneys fees incurred.

16- Customer understands and accepts that Acts of God, unforeseen traffic and severe weather conditions may cause delays in trip schedules . There may be unexpected vehicle breakdowns and other unforeseen events beyond the control of our company, for which we shall not be liable to the customer. There shall be no recourse for any of the same. In the event of a vehicle breakdown, all efforts will be made to supply a replacement vehicle. If a replacement vehicle is sent &/or customer refuses a replacement vehicle, no refund is due. If the vehicle is late, United bus charter may extend the drop off time to make up the service agreed number of hours or refund the client on an hourly base according to the following refund charges: for the 25 passenger Mini-Bus/ \$70 per Hour, for the 32 passenger Mini-Bus/ \$85 per hour, for the 55passenger Motor-Coach/ \$100 per hour, for the Party-Bus/ \$150 per hour. If no replacement vehicle is available, refund shall be limited to the amount paid by the customer.

17-Accessories such as Wi-Fi, TV, DVD video equipment, music system, are for the use of the passengers and while the carrier will endeavor to maintain this equipment, the carrier will not guarantee its availability or operation at any point during the charter.

18- United Bus Charter may sub contract his rental to another limousine/bus service with the same or equipment condition.

19- The Company is not responsible to fulfill itineraries developed by the customer, which indicate a time that the customer expects to arrive at certain locations after the initial pick up time.

20- Written additions and/or alterations by the customer, without written agreement of the company, are invalid and unenforceable.

By signing below, I agree to all the terms & conditions listed above.

Client Name \_\_\_\_\_

Signature\_\_\_\_\_

Date \_\_\_\_\_

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